

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details	1
Trustees' Report	2 - 14
Governance Statement	15 - 17
Statement of Regularity, Propriety and Compliance	18
Statement of Trustees' Responsibilities	19
Independent Auditors' Report on the Financial Statements	20 - 23
Independent Reporting Accountant's Report on Regularity	24 - 25
Statement of Financial Activities Incorporating Income and Expenditure Account	26
Balance Sheet	27
Statement of Cash Flows	28
Notes to the Financial Statements	29 - 56

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS

Members	Mrs Jacqui Burke Mrs Alison Allen Mr Perry Huntley Mr Bhavin Soneji Diocese Of St Albans Board of Education
Trustees	Mrs Caren Earp, Accounting Officer Mr Perry Huntley, Chair of Trustees Rev Shaun Speller Mrs Tracy Molyneux Mrs Naomi Matthiae Mr Dean Langton Mr Graham Hayward Mr Tommy Cartmell (appointed 19 January 2023)
Company registered number	07996350
Company name	Poppy Hill Church of England Multi Academy Trust
Principal and registered office	Church Road Henlow Bedfordshire SG16 6AN
Chief Executive Officer	Mrs Caren Earp
Senior Leadership Team	Mrs Caren Earp, Executive Head Teacher and Accounting Officer Mr Stephen Carrington, Deputy Head Teacher Miss Naomi Chalkley, Deputy Head Teacher Mrs Margaret Newman, Head of School (Meppershall) Mrs Amanda Salzen, Business Manager Mrs Jodie Gregory, Assistant Head Teacher Mrs Karen Evans, Operations Manager Mrs Susan Jones, SENDCO Mrs Nicola Farrington-Sharp, Assistant Head Teacher
Independent Auditors	Price Bailey LLP Chartered Accountants Causeway House 1 Dane Street Bishop's Stortford Hertfordshire CM23 3BT
Bankers	Lloyds Bank 1 Bancroft Hitchin Hertfordshire SG5 1JQ

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees present their Annual Report together with the financial statements and Auditor's Reports of Poppy Hill Church of England Multi Academy Trust (the Charitable Company or the 'Trust') for the period 1 September 2022 to 31 August 2023. The Annual Report serves the purposes of both a Trustees' Report and a Directors' Report under company law.

The Trust operates as an independent Church of England academy sponsored by St Albans Diocese, for pupils aged 4 to 15 (school years reception – 10). In 2023/24 this will include Year 11.

The catchment areas for the Trust are the local villages of Clifton, Henlow, Meppershall, Henlow Parish and Langford. Henlow do attract pupils to the School from out of catchment, such as Arlesey, Biggleswade, Lower Stondon, Shefford, and Stotfold. Some pupils in Year 8 currently transfer to other local upper schools but this will change as the move to 2 tier education happens across the whole of Central Bedfordshire in the next few years.

Structure, Governance and Management

Constitution

The Academy Trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents. The Trustees of Poppy Hill Church of England Multi Academy Trust are also the directors of the Charitable Company for the purposes of Company law. The Charitable Company is known as Poppy Hill Church of England Multi Academy Trust and includes the following academies:

- Henlow Church of England Academy (converted 1/04/2012)
- Meppershall Church of England Academy (converted 1/04/2021)

Details of the Trustees who served during the year are included in the Reference and Administrative Details on page 1.

Members' Liability

Each Member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a Member.

Trustees' Indemnities

The Trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

Method of Recruitment and Appointment or Election of Trustees

The Articles outline the different types of Trustees, each category has slightly differing election processes, as outlined below:

- The term of office for any Trustee shall be 4 years, save that this time limit shall not apply to the Head Teacher or any post which is held ex officio. Subject to remaining eligible to be a particular type of Trustee, any Trustee may be re-appointed or re-elected.
- The Head Teacher shall be treated for all purposes as being an ex officio Trustee.
- The incumbent shall be treated for all purposes as an ex officio Foundation Trustee. Further, the Foundation may appoint an additional 2 Foundation Trustees.
- Up to 2 Parent Trustees shall be elected by parents of registered pupils of the Trust. A Parent Trustee must be a parent of a pupil of the Trust at the time when he/she is elected, or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

- Up to 2 Community Trustees can be appointed by the Founding Members.

Trustees are subject to retirement or re-election at the end of their 4 year term of office unless the eligibility conditions listed above prevail.

Policies and Procedures Adopted for the Induction and Training of Trustees

The training and induction provided for new Trustees will depend on their existing experience. The Trust currently buys into Central Bedfordshire Council's Governor Training Package and all Trustees are actively encouraged to attend training courses covering charity, educational, legal, safer recruitment and financial matters. A suite of information stored electronically, which includes a section wholly dedicated to providing Trustees with information relating to induction, policies, Board of Trustees minutes, and financial information. All new Trustees are given a tour of the Schools and the chance to meet with staff and students.

Organisational Structure

The structure of the Trust consists of two senior levels: the Board of Trustees and the Executive Head Teacher leading the Senior Team.

An aim of this management structure is to distribute responsibility and accountability and to encourage involvement in decision making at all levels so that the Trust nurtures the talents of its entire staff to support continual improvement and excellence.

The Board of Trustees focus on three core functions:

1. Setting strategic direction (clarifying vision and ethos, meeting statutory duties & engaging stakeholders).
2. Creating robust accountability for teaching and learning, strengthening Trust and School leadership, performance managing the Executive Head Teacher, and contributing to the Trust & School's self-evaluation.
3. Ensuring financial probity through effective financial management and the use of pupil premium and other resources to overcome barriers to learning.

The Board of Trustees has established a Local Governing Body which covers both Schools. The Board of Trustees and Local Governing Body have their own terms of reference detailing their responsibilities to the Trust and the Executive Head Teacher (The Accounting Officer).

The terms of reference and meeting frequency for each committee is reviewed and approved by the Board of Trustees annually. Each Academy has an approved Financial Handbook which details the Academy's authorised spending limits, and this is reviewed annually.

Additionally, there are various smaller Committees which meet annually, or as required throughout the year, e.g. Salary Review Group.

The Board of Trustees meet at least 6 times a year.

The Senior Team is led by the Executive Head Teacher and comprises the Executive Head Teacher, Head of School, two Deputy Head Teachers, two Assistant Head Teachers, SENCO, the Business Manager and the Operations Manager. These senior leaders lead the Trust at an executive level implementing the policies agreed by the Trustees and reporting back to them on progress. The Senior Team is responsible for the authorisation of spending within agreed budgets. The Executive Head Teacher has delegated authority for appointing staff.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Arrangements for setting pay and remuneration of key management personnel

The Board of Trustees has autonomy to determine the Executive Head Teacher's individual pay range. The judgement is based on criteria including, but not limited to, the individual's level of experience and skills deemed essential to undertake the role considering the Schools' own particular circumstances and challenges; the context and challenge arising from pupil needs, eg. level of pupil mobility which affects challenge in relation to pupil outcomes. The Board of Trustees has autonomy to set the pay range above the top of the relevant Head Teacher Group range for the Trust, and this is only exercised following appropriate consultations with external Human Resource Advisors.

The Board of Trustee's role in relation to other key leadership pay determinations is to:

- Set the appropriate levels of pay for different leadership roles allowing appropriate scope for performance- related progression over time, clearly linked to Schools improvement priorities and outcomes.
- Adopt pay and appraisal policies including the criteria for pay progression.
- Assure themselves that robust and consistent processes are in place for linking appraisal to pay progression.
- Consider annually the salary of the Executive Head Teacher and leadership group, linked to performance.

All Trust Body pay decisions will ensure compliance with the statutory requirements of teachers' pay as set out in the School Teachers' Pay and Conditions document, as well as adherence to the Trust's Policy.

Trade union facility time

During the year the Trust had 1 trade union representative within the members of staff.

Relevant union officials

Number of employees who were relevant union officials during the relevant period (Headcount)	1
Full-time equivalent employee number	1

Percentage of time spent on facility time

% of time	Number of employees
0%	0
1%-50%	1
51%-99%	0
100%	0

Percentage of pay bill spent on facility time

Provide the total cost of facility time	£2,874
Provide the total pay bill	£4,073,550
Percentage of total pay bill spent on facility time	0.07%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours = 0

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Connected Organisations including Related Party Relationships

Owing to the nature of the Trust's operations and the composition of the Board being drawn from local public and private sector organisations, it is inevitable that from time-to-time transactions will take place with organisations in which Trustees may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Trust's financial regulations and normal procedures. Any transaction where the Trustee may have a pecuniary interest is only undertaken in accordance with the 'at cost' principle described in the DfE's Academy Trust Handbook, including notifying the Education and Skills Agency (ESFA) of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

All Trustees provide an annual declaration of connected persons plus business or other interests they have with organisations, individuals and charities for complete transparency. Any pecuniary interests which may overlap with the operations of the Trust are identified and published on school websites. Any potential conflicts of interest are recorded in the minutes of committee meetings where a decision is required and the appropriate steps to avoid any such conflict of interest are in place.

Objectives and Activities

Objects and Aims

The principal object and activity of the Charitable Company is the operation of Poppy Hill Church of England Multi Academy Trust to provide education for pupils of all abilities between the ages of 4 and 16 with an emphasis on creating an environment where individuals have an opportunity to fulfil their potential in terms of personal, emotional and intellectual growth. The Trust additionally aims to share its facilities with the local community where possible, and encourage wider community engagement whenever practicable.

The main objectives of the Trust during the year ended 31 August 2023 are summarised below:

- to ensure that every child enjoys the same high quality education in terms of resourcing, tuition and care;
- to employ high quality teaching and support staff;
- to continue to raise the standard of educational achievement of all pupils;
- to promote a well-ordered community based on traditional values and the Christian ethos;
- to improve the effectiveness of the schools by keeping the curriculum and organisational structure under continual review;
- to provide value for money for the funds expended;
- to comply with all appropriate statutory and curriculum requirements;
- to conduct Trust business in accordance with the highest standards of integrity, probity and openness.

Objectives, Strategies and Activities

Our continued detailed self-evaluation and improvement plan reflects our determination to focus upon all aspects of every child's learning journey and monitor our progress, taking into account the views of all stakeholders.

At Henlow Church of England Academy, Ofsted drew attention to the fact that our values permeate every aspect of our work. This was particularly noticeable in the ways that our pupils raised money for charity throughout the year. A wide range of charities are selected by the pupils and the fundraising often involves a determined and collaborative effort to help others. Their willingness to involve themselves in charitable events reflects an understanding of and empathy for the diverse range of needs in our local and wider community. The school community raised in excess of £2,165 in this academic year.

The Harvest Festival was again a wonderful example of the generosity of the Trust Community donations were presented to The Need Project, a local charity whose aim is to directly support the neediest families within our local community and we have continued to collect food throughout the year for them.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

The prayer table hosted some vibrant displays throughout the year and the prayer garden has been refurbished so that it can continue to be used by staff and students as an area for quiet reflection.

The libraries at both Schools continue to be re-invigorated by our librarian with wonderful displays encouraging reading along with literary based clubs and competitions.

Henlow CE Academy OFSTED inspection in September 2019 lead to the School becoming one of the first schools to be inspected under the new framework and retained our GOOD grading. The report had many positive comments including 'Pupils feel safe and happy in school' and 'The school's curriculum contributes strongly to the pupils' wider personal development.'

The pupils constantly demonstrate enthusiasm, commitment and a willingness to engage with all of the sporting opportunities on offer. Many of our achievements were recognised at the Annual Sports Awards. Both individual and team achievements were celebrated in a memorable ceremony.

Meppershall Academy was inspected by SIAMS in 2023 and achieved a GOOD outcome. The report cites togetherness and a love of learning as highlights.

Fundraising

We have a whole school approach to fundraising and it forms part of our school ethos. Staff and pupils regularly raise money for charities such as Children In Need, Comic Relief and other local charities. Donations to these events are entirely voluntary.

We do not work with, and have any oversight of, any commercial participators and/or professional fundraisers. The fundraising that we do conforms to recognised standards and is monitored by our external accountants via our school fund. We have received no fundraising complaints. We protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches, and undue pressure to donate.

Any additional fundraising that the Schools receive is generated by the Parent Teacher Association, (PTA), and is entirely separate from the Trust accounts.

Public Benefit

The Trustees confirm that they have complied with the duty to have due regard to the Charity Commission's general guidance on public benefit, "Charities and Public Benefit".

The Academy's public benefit is enshrined in its charitable objects, which state:

"To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing Academies with a designated Church of England religious character offering a broad and balanced curriculum conducted in accordance with the principles, practices and tenets of the Church of England both generally and in particular in relation to arranging for religious education and daily acts of worship (as required by the Funding Agreement) and in having regard to the advice of the Diocesan Board of Education."

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Strategic Report

Achievements and Performance

Pupil Attainment and Data

KS2 SATs

This year the year 6 cohort was a mixed cohort with 77 Henlow Students and 16 Meppershall Students. The Henlow attainment students' results for Combined, Reading and Writing were broadly in line with National and above the Local Authority (LA). For Maths they were below National and the LA. Meppershall's student attainment were broadly in line with the LA for Reading and Maths but below in combined and writing. Key areas for development have been identified and the team is working on focus areas and interventions to ensure these increase for next year's cohort.

GL testing (Granada Learning)

This took place across all years in the School towards the end of the Summer Term (2022) except Year 6 who will be completing GL Secondary baselines in early October. The results of this data will be interrogated further by the Head of Maths and English to look at patterns across groupings and staffing. The data shows good progress in general across the year groups. There is still an attainment gap between disadvantaged and non-disadvantaged students however, progress for disadvantaged students is good across the year groups and is often higher than non-disadvantaged students.

Pupil Attendance

Figures for the academic year 2022/23:

- 97.00% (2022 - 97.00%) target
- 92.42% (2022 - 92.82%) attendance
- 6.12% (2022 - 5.43%) authorised absence
- 1.46% (2022 - 1.68%) unauthorised absence

There was a positive trend of attendance when compared to national generally in 2022/2023, we finished at 92.1% in secondary (2.1% higher than national) and 94% in primary (0.2% above national).

It is noticeable that our attendance rate is better compared to national as students get older, this is particularly true for students in vulnerable categories in older years have a better rate of attendance compared to those that have more recently joined us which would suggest that the strategies that we adopt work. There are however a few key students in the FSM6 and SEND categories that significantly impact on the statistics. Strategies are in place to address these.

Increase the number of pupil applicants to the Schools

The pupil roll has become more challenging due to Central Bedfordshire Councils decision to move to two tier. Henlow's year 8 pupils currently have the choice to stay or move to one of the local upper schools. This will continue until the whole cluster move to two tier schooling. We continue to nurture our pupils, providing them with a high quality educational experience to ensure that they become fully rounded individuals. Meppershall continues to increase at point of entry to reception class. Both schools have had an increase with 'in year' transfers increasing the numbers in the Trust throughout the academic year. These additional pupils will provide the Trust with ongoing financial stability. We are confident that our marketing strategies will continue to ensure a growing school population as we change age range. There were 755 pupils on roll in October 2022 across the Trust.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Pupil Premium Spending 2022/23 – including Covid Catch Up Spending

In order to support the Pupil Premium students a 3 year spending plan of interventions has been put in place. We have identified 10 challenges for Pupil Premium students as a group. This is the last year of the 3 year plan however, many areas continue to be challenges/barriers and therefore the future 3 year PP plan will incorporate some of the same successful interventions.

Challenge number Detail of challenge

1. Our internal data and KS1 results show that some pupils who are disadvantaged join the school in Year 5 with lower attainment levels than Non-PP pupils in Maths. Average KS1 Point score for disadvantaged pupils is considerably lower than Non-Disadvantaged pupils. This can be seen in a continuing data trend.
2. Our internal data and KS1 results show that some disadvantaged pupils join the school in Year 5 with lower attainment levels than Non-PP pupils in Literacy and Phonics.
3. Our internal data shows an increase in the number of pupils needing to access additional support for their Social, Emotional, Mental Health.
4. Our internal data over several years illustrates the transition of pupils from y4 to y5 and pupils' transition to upper school - often see a dip in attainment. There has also been an increase in SEMH concerns (supported by numerous psychological research) (<https://www.mentallyhealthyschools.org.uk/risks-and-protective-factors/schoolbased-risk-factors/transitions/>)
5. The attendance at clubs (particularly after school) of disadvantaged pupils is below non-disadvantaged pupils as noted by Ofsted.
6. Our data has identified that disadvantaged pupils on average have lower attendance than non-PP pupils – across all year groups.
7. For several years there has been a significantly high mobility of pupils – particularly disadvantaged pupils coming from out of catchment schools in -year to join the school. There has been an increase in 'in-year' Forces pupils moves (particularly with the long-term proposal of closing RAF Henlow). Due to a transitioning school there are also places available in some year groups.
- 8 Covid 19 – impact on learning and SEMH.
- 9 A significant barrier to many of our disadvantaged pupils is the access to full curriculum eg. barriers such as additional costs - food technology ingredients, specialised equipment, music lessons and trips.
- 10 Cost of living crisis (National).

Use and Spending of Pupil Premium Funding and Covid-Catch up Funding

The Schools have a varied approach to the spending of this funding, from whole school initiatives to more individualised projects for students. This can be seen in more depth on the Pupil Premium Strategy for 2022-23 and the covid catch up plans/spend; alongside the impact this funding has had for these students. This will also be fully reviewed in the 2023-24 Pupil Premium Strategy.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Attainment & Progress

A large proportion of the funding has been spent on developing our CPD programme. A significant number of teachers have accessed a variety of NPQ's. There has also been a cohesive programme of CPD delivered to all on Engagement, Challenge and Feedback. This all with the focus on high quality teaching provision.

The funding has been used to support Attainment and Progress training of Specialist Maths teachers, an online homework system called IXL, a robust testing system for Core subjects alongside Social and Emotional tests and Reading and Spelling tests. The funding has also been used to provide support intervention for Maths and English including a phonics programme and buying Christmas books for all Pupil Premium students.

There has also been dedicated time to tracking and discussing individual Pupil Premium students' progress over the year. These students are tracked academically and pastorally separately.

The additional Covid Catch up funding has been used to offer intervention both during the school day and afterschool to students who had not made as much progress as expected in English and Maths across all years.

The GL tests (y5, y7, y8, y9) show that the interventions linked to Maths and English have been successful across the board. The general average progress of disadvantaged students (apart from in one subject in one year group) has been above a typical year group nationally. A typical year group would have an average progress score of 0 and the disadvantaged group have produced a positive progress measure above this (expected progress score).

Social, Emotional, Mental Health and Transition

For this strand the funding has been used to pay for a Pastoral Officer to offer SEMH support and sessions to give students supportive strategies.

The use of SIMs (data system) has allowed the profile of the Pupil Premium students to be raised. There are vulnerable group meetings where key staff attend and discuss students that need to be targeted for support. There has continued to be a renewed focus on transition supporting students through these potentially difficult stages of their education. Extra-curricular clubs have begun this year after a lockdown from Covid. There still continues to be fewer disadvantaged students that attend these clubs but this will be a renewed focus of 2022/23.

Using the funding the school has also bought in additional SEMH programmes including Mindfit, a programme designed to link PE, positive mental health and well-being. Horse Therapy has also taken place this year with a focus on students who have been affected through Trauma. We have also been part of an Eco-project through the Greensands Trust - giving many of our disadvantaged students an opportunity to engage with an alternative way of learning.

A number of staff have also attended a variety of CPD courses to particularly support disadvantaged or vulnerable students including bereavement training which all staff completed on a training day.

Additionally, to this PP funding has also been spent on a variety of initiatives including – breakfast club, homework club, music lessons, revision resources, uniform and sports subsidies.

There has been a continued focus this year on engagement with Parents/Carers through a variety of communication methods and this will continue to be a focus for next year.

Staffing

The Trust continues to raise the quality of teaching and learning across the Schools with clearly defined responsibilities for teaching and learning responsibility holders and has also offered a wide range of development opportunities to staff. Teaching staff costs represent 69% (2022 - 70%) of GAG income.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Pupil Voice

During 2022-23 Henlow CE Academy's School Action Group continued to play an active role in school life. This student body is made up of dedicated members drawn from each of our year groups. This year the group met weekly in school and maintained an online presence to attract a wider interaction base.

The main achievements of the year were to reinvigorate the house system and organise elections for staff head and deputy head of house; continuing the development of the school shop; fundraising (Ukraine, Scouts, Children in NEED etc); awareness days (ASD, Pride, Juvenile Arthritis, SEPSIS etc) as well as interviewing prospective members of staff.

The SAG protocol has been updated and can be found on the School website
https://www.henlowacademy.co.uk/web/school_action_group/394690

The group has a growing core group of active members and they have worked hard to produce a video to promote the group to new students.

Pupil Behaviour

We have a code of conduct which involves clear expectations for standards of behaviour. We encourage in the children the need to respect themselves and other people. This helps to promote an orderly community where individuals feel safe, have respect for one and other and the school facilities, and most importantly enjoy learning and celebrate success.

Extending Opportunities

We are committed to extending the experiences of all of our children to ensure that each and every pupil achieves their best. At breaks, lunchtimes, before and after school there are numerous opportunities to engage in a wide range of enrichment experiences, which include breakfast club, art club, gardening club, science club and homework club. Our offer is further enhanced by a plethora of sporting clubs including basketball, cricket, tennis, dance, drama, gymnastics and music.

In year 2022/23 at Henlow CE Academy, options continued to be offered to pupils in KS3. The pupils have the opportunity to select between 2 and 4 options in one academic year. The options programme is designed to enrich the pupils experience - it increases the opportunity to explore other areas of the curriculum as well as focus in on subjects already covered in School. Some of the options, such as languages (Greek, Italian and Spanish), triple science, WW2 history, GCSE PE, textiles, food studies and robotics prepare the pupils for their GCSE options. To support pupils' learning of 'the basics' we have included the options of book club and extra English. Lastly, to support an active healthy lifestyle we have included practical based subjects such as officiating and fitness - these are also both aspects of the GCSE PE course.

Our staff also arrange a wide variety of educational visits to engage, motivate and inspire pupils by taking learning outside the classroom.

Facilities Enhancements

Facilities maintenance is excellent and a refurbishment programme is planned annually to ensure that financial commitments are planned whilst setting annual and multi-year budgets. Larger scale infrastructure costs are also taken into account to ensure that there are no unexpected repair / replacement expenditure.

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Financial Review

The principal sources of funding for the Trust are the general annual grant (GAG) that it receives from the ESFA and local authority top-up funding. For the year ended 31 August 2023, the Trust received in total £4,790,114 of GAG, LA funding and other income (excluding donation in kind and capital funding). A high percentage of this income was spent on wages and salaries and support costs to deliver the Trust's primary objective of the provision of education. During the year, the Trust spent £5,074,019 on general running costs (excluding donation in kind, pension and capital) and transferred £321,795 to support capital projects on our various sites. The Trust brought forward £1,205,581 of restricted and £84,874 of unrestricted funding from 2021/22. Excluding restricted fixed asset and pension funds, the carry forward for 2022/23 is £519,722 restricted and £165,033 unrestricted funds.

Under FRS102, the Trust is recognising a pension valuation of £Nil.

In 2022/23 we have run on a deficit budget which has been supported by our reserves. The transition from a three tier to two tier education system has impacted on the Trust and talks with the Local Authority continue as to when the whole cluster will convert. This has impacted on our ability to plan strategically however pupil numbers are increasing within the Trust and Henlow CE Academy will have their first GCSE exams in the summer of 2024. We have no funds that are materially in deficit.

Key factors that are likely to affect the Trust's financial performance going forward are referenced in the 'Plans for Future Periods' section.

	Restricted General Funds	Unrestricted Funds	Fixed Asset Fund	Pension Reserve	Total
Incoming Resources	4,823,012	163,102	58,567	-	5,044,681
Resources Expended	(5,187,076)	(82,943)	(91,888)		(5,361,907)
LGPS Charge				(311,000)	(311,000)
Depreciation			(264,690)		(264,690)
Employer contributions paid				248,000	248,000
Total Resources Expended	(5,187,076)	(82,943)	(356,578)	(63,000)	(5,689,597)
Transfer between funds	(321,795)	-	321,795		-
Actuarial Gains				383,000	383,000
Surplus / (Deficit) for the year	(685,859)	80,159	23,784	320,000	(261,916)
Balance at 1 September 2022	1,205,581	84,874	9,771,683	(320,000)	10,742,138
Balance at 31 August 2023	519,722	165,033	9,795,467	-	10,480,222

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Reserves Policy

The Trusts 'free' reserves are its funds after excluding restricted funds. 'Reserves' are therefore the resources the Trust has or can make available to spend for any or all of the Trusts purposes once it has met its commitments and covered its other planned expenditure. More specifically 'free reserves' represent income to the Trust which is to be spent at the Trustees' discretion in furtherance of any of the Trusts objects but which is not yet spent, committed or designated.

The Trustees review the reserve levels of the Trust annually. This review encompasses the nature of income and expenditure streams. The Trustees have determined that the appropriate level of free reserves should be equivalent to 1 months' expenditure, which is approximately £340,000. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. The Trust set an in year deficit budget for the 2022/23 academic year as we continue to manage the transition to primary/secondary which will be funded by the Trusts reserves.

The Trust's current level of free reserves (total funds less the amount held in fixed assets and restricted funds) is £165,033 (2022: £84,874). The Trust's balance on restricted general funds (excluding pension reserve) plus the balance on unrestricted funds at 31 August 2023 was £684,755 (2022: £1,290,455).

The cash balance of the Trust has been very healthy all year, ending with a balance of £987,450. The Trustees monitor cash flow via the Board of Trustees.

Investment Policy

The Trust has not undertaken any investments of reserve funds during the financial year. Therefore the Trust does not have an investment policy in place. The majority of unofficial fund balances are retained in higher rate deposit accounts.

Principal Risks and Uncertainties

The internal controls for managing risks deemed as medium and high are incorporated into annual risk management action plan. The effectiveness of the Trusts internal controls in managing the risks identified is regularly monitored.

A thorough appraisal is undertaken in the subsequent year of the existing risks and any emerging risks, for example, those arising from changes to national funding policy and/or local circumstances. In addition to the annual review, the Trust Body will also consider any risks which arise during the year, for example, as a result of a new area of work being undertaken by the Trust, and the challenges which may arise as a result of local and national uncertainties.

A risk register, covering low, medium and high level risks, is maintained at Trust level. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the academy and the actions being taken to reduce and mitigate the risks. Risks are prioritised as low, medium and high using a consistent scoring system.

The Trusts approach to risk management is supported by a risk management training programme which raises awareness of risk throughout the Trust. In addition, the Executive Head Teacher and Head of School incorporate risk management in their self assessment reports and quality improvement plans.

Outlined below is a description of the principal risk factors that may affect the Trust. However, not all factors are within the Trust's control and other factors besides those listed below may also adversely affect the Trust.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

1. Government funding

The Trust has considerable reliance on continued government funding through the Education Skills Funding Agency (ESFA) and the Local Authority.

This risk has and will be mitigated in a number of ways:

- Funding is derived through a number of direct and indirect contractual arrangements;
- Considerable focus and investment is placed on maintaining and managing key relationships with the various funding bodies;
- Ensuring the school is focused on those priority sectors which will continue to benefit from public funding;
- Contingency planning embedded into the school budget process.

2. Maintain adequate funding of pension liabilities

The financial statements report the share of the local government pension scheme deficit on the Trust's balance sheet in line with the requirements of FRS 17. The trust takes professional advice on this position and makes appropriate contributions on the basis of that advice to ensure the deficit does not become unmanageable. The current deficit, as reported by Hyman Robinson, Actuarial Assessors, stands at £Nil.

3. Pupil Strategy

The schools seek to maintain their popularity with current and prospective pupils by:

- ensuring the schools deliver high quality education and training;
- At Henlow, maintaining outstanding success rates and good inspection outcomes (Good Ofsted September 2019); and SIAMS Outstanding June 2017: whilst supporting Meppershall to improve their inspection outcomes.
- investing in teaching staff and resources.
- extending the age range of the schools in line with Central Bedfordshire Council's plans

With ongoing commitment to quality, the schools provide excellent opportunities for pupils of all abilities and the Trust is proud of its reputation as an institution which supports pupils to achieve their best in an environment which is ambitious yet caring with a focus on its Christian ethos.

The Trust ensures that the estate is safe and well maintained and are in line with the relevant safety standard regulations.

This places the schools in an excellent position to attract new pupils.

Plans for Future Periods

- Pedagogy – staff involved in the full range of CPD activities
- Pupil Premium – continue our focus on the impact of this resource
- Development of leadership at all levels - including a suite of NPQ's in addition to ECTs
- Collaboration – in a range of ways with our feeder primary schools and other neighbouring lowers/primary
- Developing independence – through electives in Years 7, 8 and 9
- Stretching the most able and supporting appropriately
- A focus on the fully rounded individual – highlight our ethos
- The feeling of success – continue to develop the rewards systems
- Meaningful performance review – Bluesky is used across the MAT
- Continuing with our development of the curriculum for all year groups, including GCSE
- Interpreting national freedoms and making the right choices across the MAT
- Public Relations – newsletter, “school gates” and local press for the MAT
- Becoming the school of choice for ALL of our community
- An explicit focus on the extended age range: curriculum, ethos and facilities.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

- Ensuring we provide quality remote education – a possible future need.
- Ensuring both schools have facilities and staffing structures for secondary/primary

Funds Held as Custodian Trustee on Behalf of Others

The Trust and its Trustees do not act as the Custodian Trustees of any other Charity.

Auditor

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's Auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Auditor is aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the Board of Trustees, on 7 December 2023 and signed on its behalf by:

Mr Perry Huntley
Chair of Trustees

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT

Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Poppy Hill Church of England Multi Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Executive Headteacher as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Poppy Hill Church of England Multi Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 8 times during the year.

Its purpose includes to monitor, evaluate and review policy and performance in relation to financial management, ensure compliance with all reporting and regulatory requirements, receive management reports from the Executive Head Teacher, Internal and External Auditors, and approve and challenge the annual budget.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mrs Caren Earp, Accounting Officer	8	8
Mr Perry Huntley, Chair of Trustees	7	8
Rev Shaun Speller	5	8
Mrs Tracy Molyneux	8	8
Mrs Naomi Matthiae	8	8
Mr Dean Langton	6	8
Mr Graham Hayward	7	8
Mr Tommy Cartmell	1	4

Review of year

Poppy Hill Church of England Multi Academy Trust welcomed a new Trustee to the position of Director of Compliance in January 2023 and there have no resignations during the year.

The Local Governing Body Committee continues to cover both Henlow CE Academy and Meppershall CE Academy.

We continue to have a good mix of skills within our Trustee team covering the main areas such as finance, human resources, curriculum and Church ethos amongst others. A skills audit is undertaken annually to ensure that there is experience in all areas.

The Board regularly reviews the data from the Schools to ensure it is provided with quality information to enable them to make informed decisions. For example, the finance reports are reviewed monthly with the Director of Finance and the CFO and amendments made if required.

The Board continues to focus on the future of the schools as a priority whilst looking for opportunities to expand the Trust.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (CONTINUED)

Governance (continued)

Conflicts of interest

Poppy Hill Church of England Multi Academy Trust maintains a complete register of interests which is regularly reviewed and updated as required. This is held and maintained by the CFO. The financial software that the Trust uses enables us to indicate which suppliers are highlighted on the register of interests. Should one of these suppliers be used the CFO will be informed and take the required steps.

All Trustees are given the opportunity at the beginning of each meeting to declare if they have any interests.

Any party related transactions are referred to the ESFA in accordance with the Academy Trust Handbook.

Governance reviews

The Trust completed a self-assessed Governance review this year. The Trustees skills and the structure of the Board were taken into account when they considered how they are able to undertake their duties effectively and any potential training that could be undertaken to strengthen their knowledge.

Review of value for money

As Accounting Officer, the Executive Headteacher has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Trust has delivered improved value for money during the year by:

- Timetabling and recruitment across the Trust have been the focus for setting the budget to ensure staffing costs are sustainable while the schools continue to transfer to two tier.
- Collaboration across the schools e.g. Head of Pedagogy across the Trust.
- Continual monitoring of stationery and paper costs across a variety of suppliers to ensure best value for money.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Trust's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Poppy Hill Church of England Multi Academy Trust for the year ended 31 August 2023 and up to the date of approval of the Annual Report and financial statements.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Trust's significant risks that has been in place for the period 1 September 2022 to 31 August 2023 and up to the date of approval of the Annual Report and financial statements. This process is reviewed by the Board of Trustees.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (CONTINUED)

The risk and control framework

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Trustees of reports which indicate financial performance against the forecasts, KPI's and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties, identification and management of risks.

The Board of Trustees has decided to employ Mrs S Baker as internal auditor.

This option has been chosen because of their expertise in financial matters, breadth of service and that they are independent from the Trust.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Trust's financial systems. In particular the checks carried out in the current period included:

- Monthly advances from the Department of Education have been processed and agree with the schedule sent to the school by the ESFA.
- Ensuring all monies collected are properly recorded on the accounting system and authorised appropriately, ensuring separation of duties.
- Reviewing control account reconciliations to ensure they have been correctly prepared and authorised .

On a biannual basis, the internal auditor reports to the Board of Trustees, on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities. On an annual basis the internal auditor prepares a summary report to the Board outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress. The internal auditor has delivered their schedule of work as planned and there were no material control issues arising as a result of the internal auditor's work.

Review of effectiveness

As Accounting Officer, the Executive Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Internal Auditor;
- the financial management and governance self-assessment process;
- the school resource management self-assessment tool;
- the work of the executive managers within the Trust who have responsibility for the development and maintenance of the internal control framework.
- the work of the external Auditor;

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Board and a plan to ensure continuous improvement of the system is in place.

Approved by the Board of Trustees on 7 December 2023 and signed on their behalf by:

Mr Perry Huntley
Chair of Trustees

Mrs Caren Earp
Accounting Officer

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Poppy Hill Church of England Multi Academy Trust I have considered my responsibility to notify the Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement in place between the Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2022, including responsibilities for estates safety and management.

I confirm that I and the Board of Trustees are able to identify any material irregular or improper use of all funds by the Trust, or material non-compliance with the terms and conditions of funding under the Trust's funding agreement and the Academy Trust Handbook 2022.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

Mrs Caren Earp
Accounting Officer

Date: 7 December 2023

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees (who are also the Directors of the Charitable Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Charitable Company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees and signed on its behalf by:

Mr Perry Huntley
Chair of Trustees

Date: 7 December 2023

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST

Opinion

We have audited the financial statements of Poppy Hill Church of England Multi Academy Trust (the 'Trust') for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our Report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this Report.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST (CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our Report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the Directors of the Charitable Company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Trust and the sector in which it operates and considered the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations. This included those regulations directly related to the financial statements, including financial reporting and tax legislation and academy sector regulations including GDPR, employment law, health and safety and safeguarding.

The risks were discussed with the audit team and we remained alert to any indications of non-compliance throughout the audit. We carried out specific procedures to address the risks identified. These included the following:

- We reviewed systems and procedures to identify potential areas of management override risk. In particular, we carried out testing of journal entries and other adjustments for appropriateness, and evaluating the business rationale of any large or unusual transactions to determine whether they were significant to our assessment.
- We reviewed key controls, authorisation procedures and decision making processes for any unusual or one-off transactions.
- We reviewed minutes of Trustee Board meetings and agreed the financial statement disclosures to underlying supporting documentation.
- We have made enquiries of the Accounting Officer and senior management team to identify laws and regulations applicable to the Trust. We assessed details of any breaches where applicable in order to assess the impact upon the Trust.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF POPPY
HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST (CONTINUED)**

Use of our Report

This Report is made solely to the Academy's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's Members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Members, as a body, for our audit work, for this Report, or for the opinions we have formed.

Tom Meeks FCCA (Senior Statutory Auditor)

for and on behalf of

Price Bailey LLP

Statutory Auditors

Causeway House

1 Dane Street

Bishop's Stortford

Hertfordshire

CM23 3BT

8 December 2023

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO POPPY HILL
CHURCH OF ENGLAND MULTI ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING
AGENCY**

In accordance with the terms of our engagement letter dated 24 May 2023 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2022 to 2023, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Poppy Hill Church of England Multi Academy Trust during the year 1 September 2022 to 31 August 2023 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Poppy Hill Church of England Multi Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Poppy Hill Church of England Multi Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Poppy Hill Church of England Multi Academy Trust and ESFA, for our work, for this Report, or for the conclusion we have formed.

Respective responsibilities of Henlow Church of England Academy's Accounting Officer and the Reporting Accountant

The Accounting Officer is responsible, under the requirements of Poppy Hill Church of England Multi Academy Trust's funding agreement with the Secretary of State for Education and the Academy Trust Handbook, extant from 1 September 2022, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2022 to 2023. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2022 to 31 August 2023 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Trust's income and expenditure.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO POPPY HILL
CHURCH OF ENGLAND MULTI ACADEMY TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY
(CONTINUED)**

The work undertaken to draw to our conclusion includes:

- An assessment of the risk of material irregularity, impropriety and non-compliance
- Consideration and corroboration of the evidence supporting the Accounting Officer's statement on regularity, propriety and compliance and how the Trust complies with the framework of authorities.
- Evaluation of the general control environment of the Trust, extending the procedures required for financial statements to include regularity, propriety and compliance.
- Discussions with and representations from the Accounting Officer and other key management personnel.
- An extension of substantive testing from our audit of the financial statements to cover matters pertaining to regularity, in order to support the regularity conclusion, including governance, internal controls, procurement and the application of income.

Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2022 to 31 August 2023 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant
Price Bailey LLP

Date: 8 December 2023

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Restricted fixed asset funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:						
Donations and capital grants	2	3,761	298,333	58,567	360,661	2,575,433
Other trading activities	4	76,378	-	-	76,378	70,228
Investments	5	132	-	-	132	172
Charitable activities	3	82,831	4,524,679	-	4,607,510	4,951,036
Total income		163,102	4,823,012	58,567	5,044,681	7,596,869
Expenditure on:						
Charitable activities	6	82,943	5,250,076	356,578	5,689,597	5,690,284
Total expenditure		82,943	5,250,076	356,578	5,689,597	5,690,284
Net (expenditure)/ income		80,159	(427,064)	(298,011)	(644,916)	1,906,585
Transfers between funds	17	-	(321,795)	321,795	-	-
Net movement in funds before other recognised gains		80,159	(748,859)	23,784	(644,916)	1,906,585
Other recognised gains:						
Actuarial gains on defined benefit pension schemes	24	-	383,000	-	383,000	2,274,000
Net movement in funds		80,159	(365,859)	23,784	(261,916)	4,180,585
Reconciliation of funds:						
Total funds brought forward		84,874	885,581	9,771,683	10,742,138	6,561,553
Net movement in funds		80,159	(365,859)	23,784	(261,916)	4,180,585
Total funds carried forward		165,033	519,722	9,795,467	10,480,222	10,742,138

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 29 to 56 form part of these financial statements.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 07996350

BALANCE SHEET
AS AT 31 AUGUST 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	9,650,929	9,468,375
Current assets			
Debtors	14	684,751	860,893
Cash at bank and in hand		987,450	1,462,893
		1,672,201	2,323,786
Creditors: amounts falling due within one year	15	(450,908)	(421,023)
Net current assets		1,221,293	1,902,763
Creditors: amounts falling due after more than one year	16	(392,000)	(309,000)
Net assets excluding pension asset / liability		10,480,222	11,062,138
Defined benefit pension scheme asset / liability	24	-	(320,000)
Total net assets		10,480,222	10,742,138
Funds of the Trust			
Restricted funds:			
Fixed asset funds	17	9,795,467	9,771,683
Restricted income funds	17	519,722	1,205,581
		10,315,189	10,977,264
Restricted funds excluding pension liability	17	10,315,189	10,977,264
Pension reserve	17	-	(320,000)
Total restricted funds	17	10,315,189	10,657,264
Unrestricted income funds	17	165,033	84,874
Total funds		10,480,222	10,742,138

The financial statements on pages 26 to 56 were approved and authorised for issue by the Trustees and are signed on their behalf, by:

Mr Perry Huntley
Chair of Trustees

Date: 7 December 2023

The notes on pages 29 to 56 form part of these financial statements.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	19	(86,898)	435,792
Cash flows from investing activities	20	(388,545)	(354,488)
Change in cash and cash equivalents in the year		(475,443)	81,304
Cash and cash equivalents at the beginning of the year		1,462,893	1,381,589
Cash and cash equivalents at the end of the year	21, 22	987,450	1,462,893

The notes on pages 29 to 56 form part of these financial statements

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the Trust, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2022 to 2023 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Trust meets the definition of a public benefit entity under FRS 102.

The Trust's functional and presentational currency is Pounds Sterling.

1.2 Company Status

The Trust is a Company limited by guarantee. The Members are noted on page 1. In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £10 per Member.

The registered office is Church Road, Henlow, Bedfordshire, SG16 6AN.

1.3 Income

All incoming resources are recognised when the Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

• **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

• **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

• **Other income**

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Trust has provided the goods or services.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

• **Charitable activities**

These are costs incurred on the Trust's educational operations, including support costs and costs relating to the governance of the Trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

1.5 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

1.6 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

The Trust derives the majority of its income from local and national Government grant funding which is secured for a number of years, under the terms of the Academy Funding Agreement with the Secretary of State for Education. This will ensure that the Trust can continue operating for a period of at least 12 months following the date of this Report. The financial statements do not contain any adjustments that would be required if the Trust were not able to continue as a going concern.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies (continued)

1.7 Tangible fixed assets

Assets costing £1,500 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. The Trust has recognised a site improvement asset in line with the Academies Accounts Direction 2019 to 2020 guidance, given where the site is not recognised as land and buildings within the financial statements.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the Government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

The Trust occupies land and buildings provided to it by Diocesan Trustees under a licence (also referred to as a Church Supplemental Agreement) which contains a two year notice period. Having considered the fact that the Trust occupies the land and buildings by a licence that transfers to the Trust no rights or control over the site save that of occupying it at the will of the Diocesan Trustees under the agreement, the Diocesan Trustees have concluded that the value of the land and buildings occupied by the Trust will not be recognised or valued within fixed assets.

Depreciation is provided on all tangible fixed assets other than assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Depreciation is provided on the following bases:

Building Improvements	- 2% to 5% straight line
Fixtures and fittings	- 10% to 25% straight line
Computer Equipment	- 10% to 33% straight line
Motor vehicles	- 25% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.8 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies (continued)

1.11 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.12 Financial instruments

The Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Trust and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 15 and 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies (continued)

1.13 Pensions

Retirement benefits to employees of the Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme, and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high-quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income/(expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

If pension scheme assets are more than liabilities a surplus is recognised only to the extent that the academy trust is able to recover the surplus either through reduced contributions in the future or through refunds from the scheme. Any change in the restriction of the surplus is an actuarial gain or loss and is recognised in other recognised gains and losses.

1.14 Right to Occupy

The Trust operates from land and buildings provided rent free by the Diocese of St Albans. Under and agreement between the Diocese, the Trust and the Secretary of State, the Diocese would be required to give 24 months notice from the year end if it wished to terminate this agreement. No such notice had been given at the year end and the Diocese is therefore committed to providing the land and buildings rent free for a further 36 months from the year end. Further details are stated in note 27.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting policies (continued)

1.15 Critical accounting estimates and areas of judgement

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The Trustees make estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact on the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 August 2023. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

At the balance sheet date the pension scheme assets were more than the liabilities, resulting in a surplus. It was necessary to determine the extent to which this surplus was capable of being recovered either through reduced contributions in the future or through refunds from the scheme. A refund is only available on ceasing to participate in the scheme, which is not practicably possible whilst the academy trust continues in operation due to the requirement to provide access to the scheme to relevant employees and would not be possible if the trust were to cease operations as these operations would be transferred to another academy trust that would take over any asset. With regard to reductions in contributions the Trust is pooled with other trusts in the setting of its contribution rates under the scheme. In addition the Trust considers there to be a minimum funding requirement in respect of its contributions. Consequently the Trust does not consider that it is able to recover the surplus through reduced contributions in the future and has therefore restricted the surplus recognised to £nil.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

2. Income from donations and capital grants

	Unrestricted funds 2023 £	Restricted funds 2023 £	Restricted fixed asset funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	3,761	-	-	3,761	18,708
Donation in kind	-	196,000	-	196,000	155,000
Capital grants	-	-	58,567	58,567	2,271,947
Educational trip contributions	-	102,333	-	102,333	129,778
Total 2023	<u>3,761</u>	<u>298,333</u>	<u>58,567</u>	<u>360,661</u>	<u>2,575,433</u>
Total 2022	<u>17,336</u>	<u>286,150</u>	<u>2,271,947</u>	<u>2,575,433</u>	

In 2022, income from donations was £18,708, all of which was restricted.

In 2022, income from donation in kind was £155,000 of which all was restricted.

In 2022, capital grants of £2,271,947 were in relation to restricted fixed assets.

In 2022, educational trip contributions were £129,778 of which all was restricted.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

3. Funding for the Trust's educational operations

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	As restated Total funds 2022 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	3,331,857	3,331,857	3,623,516
Other DfE/ESFA grants				
Other DfE/ESFA grants	-	130,999	130,999	124,564
Mainstream additional grant	-	56,375	56,375	-
Pupil premium	-	165,693	165,693	206,946
Supplementary grant	-	109,078	109,078	53,463
	-	3,794,002	3,794,002	4,008,489
Other Government grants				
Local Authority grants	-	730,677	730,677	873,974
	-	730,677	730,677	873,974
Other funding				
Catering income	82,831	-	82,831	68,573
	82,831	-	82,831	68,573
Total 2023	82,831	4,524,679	4,607,510	4,951,036
Total 2022	68,573	4,882,463	4,951,036	

In 2022, income from DFE/ESFA grants was £4,008,489 of which all was restricted.

In 2022, income from other Government grants was £873,974 of which all was restricted.

In 2022, income from catering was £68,573 of which all was unrestricted.

A restatement was made in the prior year to correctly reflect the income between Local Authority grants and Other DfE/ESFA grants.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

4. Income from other trading activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Lettings	22,205	22,205	21,190
Sale of services	54,173	54,173	49,038
Total 2023	76,378	76,378	70,228
Total 2022	70,228	70,228	

In 2022, lettings income was £21,190 of which all was unrestricted.

In 2022, other income was £49,038 of which all was unrestricted.

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank interest	132	132	172
Total 2022	172	172	

In 2022, all investment income was in relation to unrestricted funds.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

6. Expenditure

	Staff Costs 2023 £	Premises 2023 £	Other 2023 £	Total 2023 £	Total 2022 £
Provision of Education:					
Direct costs	2,581,096	-	360,864	2,941,960	3,019,123
Allocated support costs	1,625,331	629,903	492,403	2,747,637	2,671,161
Total 2023	<u>4,206,427</u>	<u>629,903</u>	<u>853,267</u>	<u>5,689,597</u>	<u>5,690,284</u>
Total 2022	<u>3,998,692</u>	<u>621,749</u>	<u>1,069,843</u>	<u>5,690,284</u>	

In 2023, of the total expenditure, £82,943 (2022 - £31,419) was from unrestricted funds, £5,250,076 (2022 - £4,957,795) was from restricted funds and £356,578 (2022 - £701,070) was from restricted fixed asset funds.

In 2022, direct expenditure consisted of £2,548,155 staff costs and £2,756 premises costs and £468,212 other costs.

In 2022, support expenditure consisted of £1,450,537 staff costs, £618,993 premises costs and £601,631 other costs.

7. Charitable activities

	2023 £	2022 £
Direct costs	2,941,960	3,019,123
Support costs	<u>2,747,637</u>	<u>2,671,161</u>
	2023 £	2022 £
Analysis of support costs		
Support staff costs	1,625,331	1,450,537
Depreciation	264,690	387,486
Loss on disposal of fixed assets	-	168,025
Premises costs (excluding depreciation)	365,213	225,113
Other support costs	465,279	422,997
Governance costs	24,979	17,003
Legal costs	2,145	-
	<u>2,747,637</u>	<u>2,671,161</u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

8. Net expenditure

Net expenditure for the year includes:

	2023 £	2022 £
Operating lease rentals	15,864	30,130
Depreciation of tangible fixed assets	264,690	387,486
Loss on disposal of fixed assets	-	168,025
Fees paid to Auditors for:		
- Audit	11,040	9,200
- Other services	8,830	7,725
	11,870	169,150

9. Staff

a. Staff costs

Staff costs during the year were as follows:

	2023 £	2022 £
Wages and salaries	3,103,536	2,761,908
Social security costs	273,717	263,509
Pension costs	750,297	923,232
	4,127,550	3,948,649
Agency staff costs	69,377	50,043
Staff restructuring costs	9,500	-
	4,206,427	3,998,692

Staff restructuring costs comprise:

	2023 £	2022 £
Severance payments	9,500	-
	9,500	-

Included in staff restructuring costs is 1 severance payment totalling £9,500 paid to 1 member of staff in the year. The full cost of this was covered by the RPA insurance.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

9. Staff (continued)

b. Staff numbers

The average number of persons employed by the Trust during the year was as follows:

	2023 No.	2022 No.
Teachers	44	46
Management	4	4
Administration, support and other staff	71	66
	119	116

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023 No.	2022 No.
In the band £60,001 - £70,000	2	2
In the band £90,001 - £100,000	-	1
In the band £100,001 - £110,000	1	-
	1	-

d. Key management personnel

The key management personnel of the Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Trust was £730,847 (2022- £682,374).

Employer national insurance contributions included within key management personnel remuneration was £64,446 (2022 - £60,493)

Employer pension contributions included within key management personnel remuneration was £126,817 (2022 - £118,725)

10. Central services

No central services were provided by the Trust to its Schools during the year and no central charges arose.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

11. Trustees' remuneration and expenses

One or more Trustees have been paid remuneration or have received other benefits from an employment with the Trust. The Headteacher and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2023	2022
		£	£
Mrs Caren Earp, Head Teacher and Accounting Officer	Remuneration	105,000 - 110,000	95,000 - 100,000
	Pension contributions paid	25,000 - 30,000	20,000 - 25,000

During the year ended 31 August 2023, no Trustee expenses have been incurred (2022 - £NIL).

12. Trustees' and Officers' insurance

The Trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

13. Tangible fixed assets

	Building Improvement £	Furniture and equipment £	Computer equipment £	Motor vehicles £	Total £
Cost or valuation					
At 1 September 2022	10,311,347	129,775	256,710	21,905	10,719,737
Additions	398,532	35,430	13,282	-	447,244
At 31 August 2023	<u>10,709,879</u>	<u>165,205</u>	<u>269,992</u>	<u>21,905</u>	<u>11,166,981</u>
Depreciation					
At 1 September 2022	933,690	108,231	196,778	12,663	1,251,362
Charge for the year	237,572	7,598	15,781	3,739	264,690
At 31 August 2023	<u>1,171,262</u>	<u>115,829</u>	<u>212,559</u>	<u>16,402</u>	<u>1,516,052</u>
Net book value					
At 31 August 2023	<u>9,538,617</u>	<u>49,376</u>	<u>57,433</u>	<u>5,503</u>	<u>9,650,929</u>
At 31 August 2022	<u>9,377,657</u>	<u>21,544</u>	<u>59,932</u>	<u>9,242</u>	<u>9,468,375</u>

14. Debtors

	2023 £	2022 £
Due after more than one year		
Donation in kind	392,000	309,000
	<u>392,000</u>	<u>309,000</u>
Due within one year		
Trade debtors	4,970	6,011
VAT recoverable	16,493	125,008
Prepayments and accrued income	75,288	265,874
Donation in kind	196,000	155,000
	<u>684,751</u>	<u>860,893</u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

15. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	699	11,897
Other taxation and social security	65,372	128,069
Other creditors	273,275	205,614
Accruals and deferred income	111,562	75,443
	450,908	421,023
	450,908	421,023
	2023 £	2022 £
Deferred income at 1 September 2022	6,039	13,979
Resources deferred during the year	18,644	6,039
Amounts released from previous periods	(6,039)	(13,979)
	18,644	6,039
	18,644	6,039

Resources deferred in the year relate to ESFA funding received in advance for the 2023/24 academic year.

16. Creditors: Amounts falling due after more than one year

	2023 £	2022 £
Donation in kind	392,000	309,000
	392,000	309,000

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

17. Statement of funds

	Balance at 1 September 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2023 £
Unrestricted funds	84,874	163,102	(82,943)	-	-	165,033
Restricted general funds						
GAG	1,108,803	3,331,857	(3,663,607)	(321,795)	-	455,258
Other DfE/ESFA grants	-	296,452	(296,452)	-	-	-
School fund	84,114	94,340	(115,767)	-	-	62,687
LA grants	-	730,677	(730,677)	-	-	-
Pupil Premium	12,664	165,693	(178,357)	-	-	-
Educational visits	-	7,993	(6,216)	-	-	1,777
Right to occupy	-	196,000	(196,000)	-	-	-
Pension reserve	(320,000)	-	(63,000)	-	383,000	-
	<u>885,581</u>	<u>4,823,012</u>	<u>(5,250,076)</u>	<u>(321,795)</u>	<u>383,000</u>	<u>519,722</u>
Restricted fixed asset funds						
Devolved Formula Capital	2,438	58,567	(38,488)	-	-	22,517
Other capital grants	300,870	-	(53,400)	(125,449)	-	122,021
Restricted fixed asset fund	9,468,375	-	(264,690)	447,244	-	9,650,929
	<u>9,771,683</u>	<u>58,567</u>	<u>(356,578)</u>	<u>321,795</u>	<u>-</u>	<u>9,795,467</u>
Total Restricted funds	<u>10,657,264</u>	<u>4,881,579</u>	<u>(5,606,654)</u>	<u>-</u>	<u>383,000</u>	<u>10,315,189</u>
Total funds	<u><u>10,742,138</u></u>	<u><u>5,044,681</u></u>	<u><u>(5,689,597)</u></u>	<u><u>-</u></u>	<u><u>383,000</u></u>	<u><u>10,480,222</u></u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

17. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds

This represents income received which may be used towards meeting any of the charitable objectives of the Trust.

General Annual Grant (GAG)

This represents funding from the ESFA to be used for the normal running costs of the Trust, including education and support costs.

Under the funding agreement with the Secretary of State the Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2023.

The transfer between funds represents a prior year re-allocation of funding in relation to capital spending.

Other DfE/ESFA grants

This represents various grants from the DfE and ESFA for the provision of specific services to pupils of the Trust.

School fund

This fund represents the restricted income activity in relation to the Trust's extra-curricular activity.

Local Authority grants

This represents allocated funding for special educational needs pupils and funding for the future growth of the Trust.

Pupil Premium

This funding is to be used to raise achievement and improve outcomes for pupils from low-income families who are eligible for free school meals.

Educational visits

This represents contributions made by parents to the running of educational visits for the pupils of the Schools and the associated costs of running the trips.

Right to occupy

This fund represents the rent free occupation of the land and buildings from the Diocese of St Albans.

Pension reserve

This fund represents the Trust's share of the deficit of the Local Government Pension Scheme (LGPS) transferred to the Trust on conversion from being state controlled schools.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

17. Statement of funds (continued)

Restricted fixed assets fund

Restricted fixed assets funds are resources which are to be applied to specific capital purposes imposed by the DfE where the asset acquired or created is held for a specific purpose. The transfer between funds represents fixed assets purchased through capital funding.

Devolved formula capital (DFC)

This represents funding received from ESFA specifically for the maintenance and improvement of the Trust's buildings and facilities.

Other capital grants

This represents funding received from Central Bedfordshire Council specifically for the Schools for the Future Project.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

17. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2022 £
Unrestricted funds	207,139	156,309	(31,419)	(247,155)	-	84,874
Restricted funds						
GAG	536,569	3,623,516	(3,051,282)	-	-	1,108,803
Other DfE/ESFA grants	66,880	136,224	(203,104)	-	-	-
School fund	84,314	-	(200)	-	-	84,114
LA grants	-	915,777	(915,777)	-	-	-
Pupil Premium	-	206,946	(194,282)	-	-	12,664
Educational visits	-	129,778	(129,778)	-	-	-
Right to occupy	-	155,000	(155,000)	-	-	-
Donations	-	1,372	(1,372)	-	-	-
Pension reserve	(2,287,000)	-	(307,000)	-	2,274,000	(320,000)
	<u>(1,599,237)</u>	<u>5,168,613</u>	<u>(4,957,795)</u>	<u>-</u>	<u>2,274,000</u>	<u>885,581</u>
Restricted fixed asset funds						
DFC	16,289	19,214	(33,065)	-	-	2,438
Other capital grants	540,083	2,252,733	(112,494)	(2,379,452)	-	300,870
Restricted fixed asset fund	7,397,279	-	(555,511)	2,626,607	-	9,468,375
	<u>7,953,651</u>	<u>2,271,947</u>	<u>(701,070)</u>	<u>247,155</u>	<u>-</u>	<u>9,771,683</u>
Total Restricted funds	<u>6,354,414</u>	<u>7,440,560</u>	<u>(5,658,865)</u>	<u>247,155</u>	<u>2,274,000</u>	<u>10,657,264</u>
Total funds	<u><u>6,561,553</u></u>	<u><u>7,596,869</u></u>	<u><u>(5,690,284)</u></u>	<u><u>-</u></u>	<u><u>2,274,000</u></u>	<u><u>10,742,138</u></u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

17. Statement of funds (continued)

Total funds analysis by School

Fund balances at 31 August 2023 were allocated as follows:

	2023 £	2022 £
Henlow Church of England Academy	589,860	1,172,672
Meppershall Church of England Academy	94,895	105,777
Central services	-	12,006
	<hr/>	<hr/>
Total before fixed asset funds and pension reserve	684,755	1,290,455
Restricted fixed asset fund	9,795,467	9,771,683
Pension reserve	-	(320,000)
	<hr/>	<hr/>
Total	10,480,222	10,742,138
	<hr/> <hr/>	<hr/> <hr/>

Total cost analysis by School

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff costs £	Other support staff costs £	Educational supplies £	Other costs excluding depreciation £	Total 2023 £	Total 2022 £
Henlow Church of England Academy	2,214,668	1,350,297	251,397	768,333	4,584,695	4,104,466
Meppershall Church of England Academy	366,428	221,034	98,567	91,183	777,212	726,710
Central services	-	54,000	-	9,000	63,000	303,597
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trust	2,581,096	1,625,331	349,964	868,516	5,424,907	5,134,773
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Restricted fixed asset funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	-	9,650,929	9,650,929
Debtors due after more than one year	-	392,000	-	392,000
Current assets	165,033	934,737	180,431	1,280,201
Creditors due within one year	-	(415,015)	(35,893)	(450,908)
Creditors due in more than one year	-	(392,000)	-	(392,000)
Total	165,033	519,722	9,795,467	10,480,222

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Restricted fixed asset funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	-	9,468,375	9,468,375
Debtors due after more than one year	-	309,000	-	309,000
Current assets	84,874	1,626,604	303,308	2,014,786
Creditors due within one year	-	(421,023)	-	(421,023)
Creditors due in more than one year	-	(309,000)	-	(309,000)
Provisions for liabilities and charges	-	(320,000)	-	(320,000)
Total	84,874	885,581	9,771,683	10,742,138

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

19. Reconciliation of net (expenditure)/income to net cash flow from operating activities

	2023 £	2022 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(644,916)	1,906,585
Adjustments for:		
Depreciation	264,690	360,133
Capital grants from DfE and other capital income	(58,567)	(2,271,947)
Interest receivable	(132)	(172)
Defined benefit pension scheme movements	63,000	307,000
Decrease/(increase) in debtors	176,142	(110,243)
Increase in creditors	112,885	49,058
Disposals of fixed assets	-	195,378
Net cash (used in)/provided by operating activities	(86,898)	435,792

20. Cash flows from investing activities

	2023 £	2022 £
Purchase of tangible fixed assets	(447,244)	(2,626,607)
Capital grants from DfE Group	58,567	2,252,733
Capital funding received from others	-	19,214
Interest received	132	172
Net cash used in investing activities	(388,545)	(354,488)

21. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand and at bank	987,450	1,462,893
Total cash and cash equivalents	987,450	1,462,893

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

22. Analysis of changes in net debt

	At 1 September 2022 £	Cash flows £	Other non- cash changes £	At 31 August 2023 £
Cash at bank and in hand	1,462,893	(475,443)	-	987,450
ESFA clawback	(37,496)	-	37,496	-
	<u>1,425,397</u>	<u>(475,443)</u>	<u>37,496</u>	<u>987,450</u>

23. Capital commitments

	2023 £	2022 £
Contracted for but not provided in these financial statements		
Acquisition of tangible fixed assets	<u>50,803</u>	<u>217,054</u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

24. Pension commitments

The Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Bedford Borough Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2022.

Contributions amounting to £77,275 were payable to the schemes at 31 August 2023 (2022 - £70,699) and are included within creditors.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy);
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million; and
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £445,889 (2022 - £443,800).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (<https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx>).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Trust has set out above the information available on the scheme.

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

24. Pension commitments (continued)

Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2023 was £307,000 (2022 - £209,000), of which employer's contributions totalled £248,000 (2022 - £167,000) and employees' contributions totalled £ 59,000 (2022 - £42,000). The agreed contribution rates for future years are 22.51 per cent for employers and 5.5 - 8.5 per cent for employees.

As described in note 1.13 the LGPS obligation relates to the employees of the Trust, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Trust at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013 and on 21 July 2022, the Department for Education reaffirmed its commitment to the guarantee, with a parliamentary minute published on GOV.UK.

Principal actuarial assumptions

	2023	2022
	%	%
Rate of increase in salaries	3.90	3.95
Rate of increase for pensions in payment/inflation (CPI)	2.90	2.95
Discount rate for scheme liabilities	5.30	4.25

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2023	2022
	Years	Years
Retiring today		
Males	21.1	22
Females	23.9	24.4
Retiring in 20 years		
Males	22.1	22.9
Females	25.5	26.1

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

24. Pension commitments (continued)

As at 31 August 2023, the Trust had a pension liability of £Nil (2022 - £320,000). The sensitivity analysis detailed below would increase/ (decrease) the closing defined benefit obligation in the following way:

Sensitivity analysis

	2023 £000	2022 £000
Discount rate +0.1%	(63)	(72)
Discount rate -0.1%	65	74
Mortality assumption - 1 year increase	84	88
Mortality assumption - 1 year decrease	(86)	(86)
CPI rate +0.1%	63	70
CPI rate -0.1%	(61)	(68)

Share of scheme assets

The Trust's share of the assets in the scheme was:

	At 31 August 2023 £	At 31 August 2022 £
Equities	2,032,000	1,655,000
Property	484,000	628,000
Cash and other liquid assets	129,000	101,000
Bonds	581,000	383,000
Total market value of assets	3,226,000	2,767,000

The actual return on scheme assets was £111,000 (2022 - £-12,000).

The amounts recognised in the Statement of Financial Activities are as follows:

	2023 £	2022 £
Current service cost	(298,000)	(435,000)
Interest income	128,000	44,000
Interest cost	(137,000)	(80,000)
Total amount recognised in the Statement of Financial Activities	(307,000)	(471,000)

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

24. Pension commitments (continued)

Changes in the present value of the defined benefit obligations were as follows:

	2023 £	2022 £
At 1 September	3,087,000	4,838,000
Current service cost	298,000	435,000
Interest cost	137,000	80,000
Employee contributions	59,000	42,000
Actuarial gains	(558,000)	(2,330,000)
Benefits paid	203,000	22,000
At 31 August	<u>3,226,000</u>	<u>3,087,000</u>

Changes in the fair value of the Trust's share of scheme assets were as follows:

	2023 £	2022 £
At 1 September	2,767,000	2,551,000
Interest income	128,000	44,000
Actuarial losses	(175,000)	(56,000)
Employer contributions	248,000	167,000
Employee contributions	59,000	42,000
Benefits paid	203,000	22,000
Administration expenses	(4,000)	(3,000)
At 31 August	<u>3,226,000</u>	<u>2,767,000</u>

25. Operating lease commitments

At 31 August 2023 the Trust had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	15,864	11,223
Later than 1 year and not later than 5 years	4,076	11,223
	<u>19,940</u>	<u>22,446</u>

POPPY HILL CHURCH OF ENGLAND MULTI ACADEMY TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

26. Members' liability

Each Member of the Charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while they are a Member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they cease to be a Member.

27. Related party transactions

Owing to the nature of the Trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Trustee have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academy Trust Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

The Trust operates from land and buildings provided rent free by Diocese of St Albans. Under agreements between the Diocese, the Trust and the Secretary of State, the Diocese would be required to give 24 months notice from the year end if it wished to terminate these agreements. No such notice had been given at the year end and the Diocese is therefore committed to providing the land and buildings rent free for a further 36 months from the year-end. The Trustees estimate that the cost of renting equivalent buildings would be £196,000 (2022 - £155,000) per annum, on this basis a donation from the Diocese of £196,000 (2022 - £155,000) is shown in the accounts together with a notional expense of the same amount. In addition, included in both debtors and creditors is a donation in kind receivable of £588,000 (2022 - £464,000) which represents the commitment by the Diocese to provide the land and buildings rent free for a further 36 months, and the requirement to pay future rental expenses.

During the year the Trust paid £1,594 (2022 - £1,513) to the Diocese of St Albans with regards to a service level agreement.

No further related party transactions took place in the year, other than certain Trustee remunerations and expenses already disclosed in note 11.